

Committee Name: **CURRICULUM ADVISORY COMMITTEE**

1. The purpose of the advisory committee:

Board Policy No. 635 (CURRICULAR MATERIALS ADOPTION COMMITTEE)

Within fifteen (15) days of the beginning of each school year, the Representative Organization and the Board of Trustees will each name four (4) representatives to a committee to be known as the Curriculum Advisory Committee. The first meeting of the committee will be held no later than October 1 of the school year. Of the eight (8) members, four (4) persons will be appointed by the West Shoshone Education Association, two of who will be members. The Board of Trustees will appoint one (1) Trustee, two (2) community members and one (1) high school student. All meetings of the committee will be open to the public, and any member of the public may attend such a meeting and file written objections to, or make oral objections to, any curricular materials under consideration.

The committee's responsibilities will include, but not be limited to, the following:

1. Identify on an annual basis those areas of the curriculum to be reviewed, in accordance with the State of Idaho Curricular Materials Adoption Committee cycle.
2. Review curricular revisions and all curricular documents, including Essential Learnings, Calendar Maps and Content Maps and approve their presentation to the Superintendent and the Board of Trustees at a scheduled meeting.
3. Recommend purchases of curricular materials from the adoption cycle.
4. Serve as the Curriculum Standards, Alignment and Assessment Committee.

This district will have available to the public the title, authors, and publishers of all curricular materials being used in the district. The public has the right to inspect the instructional materials, except students' tests, used in the district's schools.

Curricular materials are exempt from bidding requirements.

2. The approximate amount of time each member to the advisory committee is being asked to serve:

One year

Usually two meetings – one in the fall and one in the spring

3. The staff member being assigned to the advisory committee:

Director of Curriculum, Instruction and Assessment

One Assigned Board Member

4. The resources the board will provide to the advisory committee:

N/A

5. If applicable, the approximate dates on which the board wishes to receive major reports from the advisory committee:

- a. Membership Approval – board meeting before the September board meeting
- b. Request to purchase texts and materials no later than the June board meeting.

Note: From KSD #391 Board Policy No. 230

"Whenever advisory committees are required under federal or state programs, the advisory committees shall function in accordance with the requirements specified in each federal or state program. No advisory committee shall have final decision making power. All recommendations of an advisory committee must be submitted to the board for final action.