

Committee Name: **AUDITING COMMITTEE**

1. **The purpose of the advisory committee:**
As part of the district's financial controls to assure prevention of fraud, two board members are assigned to conduct a bi-monthly review of accounts payable transactions. During this review, the board members look for and report any irregularities.

2. **The approximate amount of time each member to the advisory committee is being asked to serve:**
One year

3. **The staff member being assigned to the advisory committee:**
Clerk of the Board/Treasurer

4. **The resources the board will provide to the advisory committee:**
Two assigned Board Members

5. **If applicable, the approximate dates on which the board wishes to receive major reports from the advisory committee:**
Monthly at the regular board meeting

Note: From KSD #391 Board Policy No. 230

"Whenever advisory committees are required under federal or state programs, the advisory committees shall function in accordance with the requirements specified in each federal or state program. No advisory committee shall have final decision-making power. All recommendations of an advisory committee must be submitted to the board for final action.