

General Requirements

1. The superintendent of schools is hereby authorized to determine rental fees to be assessed for the usage of school facilities and property and may establish procedures for such usage. The superintendent also has the authority to reject any or all applications for rental or use of district facilities.
2. School district equipment or property shall not be loaned to individuals or organizations unless such a loan is part of an agreement for rental or use of district facilities. Nothing in this policy shall prevent the school district from loaning equipment to other taxing units or other agencies in emergency situations.
3. The approved applicant must agree to:
 - a. Save and hold harmless the district;
 - b. Assume full responsibility for all liabilities arising incident to occupancy or use; and
 - c. Repair or replace any damage to the facility or equipment incurred as a result of use or rental.

Special Requirements and Restrictions on Use

1. An extra hourly overtime rate may be charged for supervision and/or custodial services.
2. A cleaning deposit may be required at the discretion of the building supervisor.
3. The district reserves the right to refuse rental of any facilities at its discretion.
4. The following activities shall not be allowed on district property:
 - a. No consuming or using tobacco, alcohol or drugs;
 - b. No engaging in games of chance or any activities that suggest gambling or games of chance unless the activity has been approved by the Idaho Lottery Commission; and
 - c. No teaching or promoting of any activity that is intended to disrupt or damage the district.
Additional restrictions on use of district facilities and equipment:
 - d. Any special decorations shall be erected in a manner approved by the fire marshal and the district. Removal must be completed immediately following the function.
 - e. The selling or consuming of food or drink in auditoriums, gymnasiums or other sitting areas must be approved by the superintendent.
 - f. The use of any special equipment must be identified in the application and, if necessary, may require district personnel to operate. Overtime compensation shall be paid by the applicant.
 - g. The applicant may be required to provide supervision and police security, as determined by the superintendent.

The requesting organization or individual granted use shall follow all policies, rules, and regulations of the board regarding the use of district property or facilities and the conduct of persons in or on district property or facilities, whether now or hereafter adopted.

The use of the property or facilities will not, in any way, interfere with the operations of this district or any of the programs or activities of the district. If required for district purposes, it is understood that the right is reserved to withdraw or rescind the grant of the use of the property or facilities on short notice. The board assumes no responsibility for properties left on the premises by the applicant. The board or its representatives shall have free access to all rooms at all times.

Cafeteria kitchens may not be used without the employment of authorized district personnel for supervision purposes.



LEGAL REFERENCE:
Idaho Code Section 33-601(7)

ADOPTED: July 8, 1996