

It is the policy of the Board of Trustees of this district to seek participation by stakeholders in its responsibility for preparing students for the twenty-first century. This preparation includes aligning the curriculum to allow students to successfully achieve the standards adopted by this board, as measured by appropriate assessments.

The Board recognizes that it is essential to the implementation of the curriculum standards and assessments that all stakeholders in this district are given an opportunity to participate in all aspects of the implementation process.

DEFINITIONS

Curriculum Standards and Assessment Committee: A function of the Curricular Materials Adoption Committee. It is responsible for developing a systematic approach to implementing the standards and assessments.

Grade Level and Department Teams: Teams of certificated staff members meeting for the purpose of evaluating the district's current curricula, developing objectives/strategies, and assessing student achievement.

Stakeholders: Those individuals in the district who have an interest in the implementation of curriculum standards, including but not limited to members of the Board of Trustees, administration, staff members, educational consultants, student advocates, parents and community members.

Strategic Plan: The district's written plan, as approved by the Board of Trustees, setting forth the goals and objectives of the district, including but not limited to, curriculum development.

Subpopulations of Students: The various categories of students, relative to education need, including but not limited to, special education, Title I, advanced placement, ESL, 504, and gifted and talented, as well as racial, ethnic, gender and other relevant classifications.

BOARD OF TRUSTEES' RESPONSIBILITIES

The board will review and amend, as appropriate, the district's vision statement to ensure that it presents a compelling description of the future state of the district and the implementation of the curriculum standards.

ADMINISTRATIVE RESPONSIBILITIES

The administrative team and the curriculum coordinator are responsible for the overall facilitation of the district's implementation of curriculum standards and assessments. Specific responsibilities include, but are not limited to:

1. Review the current strategic plan for the district and determine whether it includes the implementation of standards for all students. Recommend amendments as necessary.
2. Facilitate the development and/or review of an ongoing student improvement process for each school in this district, ensuring that all school improvement plans are aligned with the district's strategic plan and include the implementation of standards for students.
3. Facilitate Leadership Team training in the district.
4. Recommend to the Board of Trustees members of the Curricular Materials Adoption Committee.
5. Identify, by category, subpopulations of students and track the progress of the subpopulations to determine whether equal access to the curriculum exists.
6. Coordinate the district's implementation process to ensure the district complies with the state requirements.

CURRICULUM STANDARDS AND ASSESSMENT COMMITTEE

The Curricular Materials Adoption Committee will serve as the Curriculum Standards and Assessment Committee. The curriculum coordinator will chair the committee. The Committee's responsibilities include but may not be

limited to, the following:

1. Participate in Leadership Team training.
2. Establish district-wide goals for the implementation of the curriculum standards and assessments.
3. Identify and establish Grade Level Teams for each elementary grade and Department Teams for each secondary content area.
4. Review the results of the Grade Level and Department Teams to ensure that the curriculum standards and assessments are developed and implemented in a systematic process and is consistent with the district-wide goals.
5. Develop methods by which stakeholders are given an opportunity to be educated regarding the curriculum standards and assessment implementation, and provide information and input to the committee, including but not limited to, surveys and public meetings. Establish procedures for communicating the stakeholders' input to the board, administration, committee, and/or teams, as deemed appropriate.
6. Review the district's current curriculum coordination and articulation to determine whether it exists across all grade levels in the five core content areas, as well as any other curricular areas. Establish clear and operative mechanisms for systematic curricular change.
7. Develop a formative and summative assessment system to be applied on a district-wide basis by the Grade Level and Department Teams in assessing alignment of curriculum to the student's achievement of standards and benchmarks.
8. Make regular reports regarding the status of such implementation to the Board of Trustees.

GRADE LEVEL AND DEPARTMENT TEAMS

The Grade Level and Department Teams will be composed of certificated personnel members currently teaching in the relevant grade level or department. The teams will work with the curriculum coordinator. The teams' responsibilities will include, but may not be limited to the following:

1. Review the grade level or department curriculum to determine whether there exists a consistency in the curricula in the core content areas or other content areas (as appropriate) as it is written taught, tested, graded and reported.
2. Review the grade level or department curriculum, as written and curricular materials and resources, including technology, and determine whether they are consistent.
3. Collect data from a variety of sources, including test results, and analyze and interpret the data to determine the current status of the district's alignment of curriculum and assessment.
4. Outline specific and measurable objectives/strategies aligned to the applicable standards and benchmarks; implement such objectives/strategies; and develop a method for measuring the impact such objectives/strategies have on student learning over time.
5. Continually reassess the data as appropriate during the implementation process and make appropriate adjustments in instruction to align the curriculum to the applicable standards and benchmarks.
6. Provide data regarding the impact of the implementation of curriculum standards and assessments on student learning, including test results and interpretation thereof, and to the Curriculum Standards and Assessment Committee for dissemination to the stakeholders.

OPEN MEETING LAW

The meetings held by the Curriculum Standards and Assessment Committee will comply with the open meeting law, pursuant to Idaho Code Sections 67-2340 through 67-2347.

NOTICE OF POLICY

The district will post a copy of this policy at the district offices and will publish it annually in the local newspaper of general circulation. The policy will also be available to stakeholders at the administrative office of each school.

ANNUAL PUBLIC FORUMS

The district will conduct a public forum during each spring semester to allow stakeholders an opportunity to receive information regarding the standards and provide feedback to the committee. The annual public form may take place at a regularly scheduled board meeting.

Notice of the annual public forum will be published in a local newspaper of general circulation on two (2) occasions at least one week apart. Notice will also be posted at each school in the district and will be published in the district’s newsletter immediately preceding the forum.

During the forum reports will be given regarding the status of the district’s planning and implementation of curriculum standards and assessment.

Stakeholders will be invited to make public comment regarding the matters addressed in the reports. The forum chairperson has the right to set reasonable restrictions on the presentation of public input, including but not limited to, restricting the time period for such comment and accepting written comments. The information received via public input will be considered by the Curriculum Standards and Assessment Committee.



LEGAL REFERENCE:

Idaho Code Sections
67-2340 – 67-2347

ADOPTED: June 11, 2002