

The State Board of Education has established that all Idaho middle schools must establish a credit system for the fall of 2010. The following Kellogg Middle School Credit requirements will be effective for all students that enter seventh or eighth grade in the fall of 2010 or later.

1. Students shall be required to attain a minimum of 80% of their credits that they attempt in order to be promoted to the next grade level.
2. Students at KMS must attain at least 80% of their credits that they attempt.
3. Students may not fail two semesters in one year in any core subject, (core subjects are: math, science, social studies, reading, and English) area.
4. Students with less than a 'C' average in their core classes will be assigned a Learning Lab for extra help with their work.
5. Credit recovery-There will be a credit recovery program offered for students who do not receive credits in a given core class. The credit recovery system to be used shall be determined at a later date.
6. Attendance- Students who miss more than **9** days in a semester will not receive credit for the classes they are attempting. Students are expected to be in their assigned classes, except in extraordinary circumstances. Extraordinary circumstances to include but not be limited to: school activities, verified illness or medical treatment, death in the family or death of a close friend, and medical or dental professional appointments.

The school will provide written notices of absences to the student's parent/guardian not less than quarterly and more frequent if the student accrues too many absences and is in jeopardy of exceeding the limit each semester.

Students not meeting the attendance requirement will not receive credit or be promoted even though they may have passing grades. The parent/guardian who has valid reasons to believe that all or part of the absences are a result of extraordinary circumstances may file a written request for review by the building attendance committee. The written request will have to be made within five (5) days of receiving notice of denial of credits. The building attendance committee will review the records and circumstances and determine whether or not the student will receive credit or be promoted and advise in writing, the parent/guardian of its decision. The attendance committee will consist of the Building management team already in place. The team consists of the building principal, counselor, no less than three teachers, a parent, and classified personnel.

The decision of the attendance committee may be appealed to the superintendent. The appeal must be submitted to the superintendent within ten (10) days after the attendance committee submits its decision. The superintendent will render a written decision on the appeal within ten (10) days after receiving the appeal.

The decision of the superintendent may be appealed to the board for a final decision. The appeal must be filed with the superintendent's office within ten (10) days after the superintendent notifies the parent/guardian of his or her decision. The board would then address the appeal in executive session. The parent/guardian will have an opportunity to appear before the board for an informal hearing. The parent/guardian will be given the opportunity to present written or oral information as to why the student should not be denied credit or promotion. The parent/guardian does not have the right to be represented by an attorney, present evidence or cross-examine witnesses. Upon receiving the decision of the attendance committee and superintendent, and the basis for appeal by the parent/guardian, the board will uphold or overturn the superintendent's decision, issuing a written decision within ten (10) days. The board's decision will be final. The student will be allowed to continue to attend classes pending the board's determination in this matter.

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LEGAL REFERENCE:

Docket No. 08-0203-0903
Idaho State Board of Education 08.02.03 Rules Governing Thoroughness
<http://www.sde.idaho.gov/site/middlelevel/StudentAccountability.htm>

ADOPTED: May 12, 2010