

JOINT SCHOOL DISTRICT NO. 391

TEACHER EVALUATION

Teacher _____ Principal Sandra Pommerening

Assignment _____ School Kellogg Middle School

1. Personal Characteristics

The teacher

- 1.1 Is concerned with the effect that her total person has on her students, the school, and the community.
- 1.2 Meets standards expected of the profession for appearance, voice, tolerance, ethical and moral standards, poise, sense of humor, and her relationship with students.

Commendations/Recommendations:

2. Teacher-Staff Relationships

The teacher

- 2.1 Demonstrates that he/she can work collegially with others on the staff.
- 2.2 Has had a positive influence on the morale and well being of the staff.
- 2.3 Has acted in a professional manner in discussing the school district, other employees, and pupils.

Commendations/Recommendations:

3. Classroom Control and Management

The teacher

- 3.1 Maintains the classroom learning environment to maximize learning.
- 3.2 Is effective in her use of time.
- 3.3 Is effective in her use of facilities.
- 3.4 Is effective in her use of materials
- 3.5 Maintains student interest.
- 3.6 Exhibits strong classroom management skills.
- 3.7 Recognizes and provides for individual differences among students.
- 3.8 Has an effective classroom management plan in place.

Commendations/Recommendations:

4. Instruction and Guidance Skills:

The teacher

- 4.1 Shows written evidence (i.e. prominently displayed “menu” of daily activities, lesson plans, etc.) of short and long term planning.
- 4.2 Instructs the assigned curriculum in an appropriate manner.
- 4.3 Consistently provides high engagement/high interest lessons for her students.
- 4.4 Frequently evaluates student progress and provides feedback on the level of success to students.
- 4.5 Consistently uses methodology that reflects a knowledge of effective teaching practices.

Commendations/Recommendations:

5. General School Services:

The teacher

- 5.1 Participates in selection of developmental materials and curriculum with relationship to the subject matter.
- 5.2 Keeps attendance, grade records, and other necessary reports and records in an accurate and complete manner as is required by law, district policy, and administrative regulation.
- 5.3 Complies with reasonable rules and requests.
- 5.4 Demonstrates support of the school district’s mutually developed goals and objectives.
- 5.5 Contributes to the success of the school program by assuming responsibilities both in and out of the classroom.
- 5.6 Attends and participates in school and district wide meetings.
- 5.7 Assists in upholding and enforcing school rules, administrative regulations, and procedures, and board policy.
- 5.8 Takes necessary and reasonable precautions to protect students, equipment, materials, and facilities.

Commendations/Recommendations:

6. Professional Preparation and Growth:

The teacher

- 6.1 Seeks to improve her performance through study, observations, and experimentation.
- 6.2 Is receptive to new ideas and methods.
- 6.3 Continues to further her education through college or university course work.
- 6.4 Attends workshops and/or in-service training to improve her competency in the classroom.

6.5 Participates cooperatively in the supervision/evaluation process in conformance with district guidelines.

Commendations/Recommendations:

7. Teacher-Community Relationships:

The teacher:

- 7.1 Strives to interpret the objectives, program, and policies to parents and the community.
- 7.2 Demonstrates that he/she can work effectively with parents, students, and members of the community.
- 7.3 Takes advantage of opportunities to develop positive public relations.

Commendations/Recommendations:

Administrator: _____

Date

Teacher: _____

Date

The signature of the employee indicates review and receipt of a copy.