

Kellogg School District Activities Code

INTRODUCTION

In order that students, parents/guardians, coaches, and advisors may understand the school district's co-curricular philosophy and procedures, we submit the following statement of Code to replace the current athletic code.

I. PHILOSOPHY, OBJECTIVES, AND DEFINITIONS

School activities play an integral part of the total educational process of students enrolled in the Kellogg School District. Because activities provide an educational opportunity, coaches, advisors, and participants will strive to meet the following objectives:

- Promote and contribute to the goals of the total educational program.
- Promote good citizenship and respect for rules and authority.
- Promote involvement and community interest in activities.
- Promote good sportsmanship.
- Learn the value of competitive participation.
- Develop individual and team skills.
- Practice good health habits.
- Practice physical, intellectual, and artistic development.
- Represent the school and community in a positive manner.

If students in grades 7-12 choose to participate in activities, they do so voluntarily, and, therefore, there are expectations beyond those required of students who do not wish to participate in activities. These include maintaining academic eligibility, abiding by rules set forth by the coach/advisor, being subject to consequences set forth in the behavior management plan and the activities Code, and setting high standards for behavior. Moreover, commitment to activities requires that participants refrain from the use or possession of controlled substances. **Participation in activities is considered to be a privilege, not a right.**

Those students who violate the "Student Activities Code" shall be subject to discipline that may include permanent removal from participation in school district activities. Additionally, the Kellogg School District Board of Trustees, by adopting this Code, hopes to increase academic achievement and decrease peer pressure to use controlled substances on students participating in activities.

- **Curricular Activities:**

These are instructional activities that are integral to the classroom as a part of the curriculum and are a natural extension of classroom activities that result in a course grade or credit. Any activity for which a grade is issued will be considered a curricular

activity. Examples of graded activities that may occur outside of the normal classroom situation include, but are not limited to: band or choir concerts, competitions, music festivals, and selected drama productions.

- **Co-Curricular Activities:**

These are activities that are in addition to classroom instruction and have no bearing on a course grade or credit. These activities include, but are not limited to: school clubs, student government, academic competitions, all athletics, pep band, cheerleading, and other organized activities where credit is not involved.

- **Controlled Substances:**

These include, but are not limited to: alcohol, tobacco, opiates, opium derivatives, stimulants, steroids, hallucinogenic substances, cocaine, cannabis, synthetic equivalents of the substances that have a depressant effect on the central nervous system, and drug paraphernalia. Excepted from this definition are any medications specifically prescribed for a student's use by his/her own doctor.

- **Season:**

It is the intent of this code to apply to all student participants in all co-curricular activities. In order to establish a uniform start date for the Activities Code, the Code goes into effect on the first official day of practice for that season. A student who signs the code after the first official day of practice will be subject to any sanctions if a violation is committed between the first day of practice and the date the code is signed. Completion of the activities season is required in order for the student to be eligible for team or individual awards. No letter awards shall be given to any student suspended for the remainder of the season for Activity Code Violations 2, 3 and 4. Exception: Injury which limits participation.

- **Self-Reporting –**

Full disclosure of all facts related to any activity in violation of this code upon the initial inquiry of a school administrator. This includes, but is not limited to, the place and date of the activity, other participants, and other pertinent facts relating to the investigation.

- **Suspension –**

The inability to participate with the co-curricular team during that time. This includes any functions that may be taking place during the time of suspension. This includes, but is not limited to, homecoming activities, senior night activities, districts, and/or state competition. During the time of the suspension, the participant can not be associated with the rest of the team during competition or the event. This includes, but is not limited to, sitting with team during the event, wearing Kellogg High School uniforms, or riding the bus to the event. During the time of suspension, the suspended athlete must attend all practices. In the event that the suspension is a percentage of the season, the percentage will be based on the full season. If the suspension more than concludes the remainder of the season, the suspension will

carry over to the following activity that individual will participate in (i.e. suspended during basketball season for 50% of the season. This would mean that they would be suspended for 10 games, however only 5 games remain. This would equivocate to 25%. The remaining 25% suspension would come from the next activity based on how many games they participate in).

II. ATTENDANCE

A student must be in school during the entire day in order to attend or participate in a practice or co-curricular activity that day. An exception would be if a student had a pre-arranged absence that prevented attendance. A pre-arranged absence needs to be arranged at least the day prior to the absence. If a student is truant from one or more classes during the day, he/she will forfeit the privilege of competing in the next scheduled activity. Hardship cases will be handled on an individual basis.

III. ACADEMIC EXPECTATIONS

- A. It is our hope that students participating in co-curricular activities will be enrolled as full-time students and will be passing **all** classes. According to I.H.S.A.A. rules if, at the end of a semester, a student is failing more than two (2) classes he/she will be academically ineligible for the next semester. Home-schooled students may petition the building principal to waive academic expectations.
- B. According to I.H.S.A.A. rules a student athletes with less than a 2.0 cumulative grade point average must be on an academic improvement plan to participate in athletics. Such plan shall be developed by the coach and player and be on file with the Athletic Director

IV. Hazing

"Hazing" a form of harassment, means any intentional, knowing or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in an organization, club or athletic team whose members are, or include, other students. Students engaging in hazing that endangers the mental or physical health or safety of another may also be subject to school suspension and/or expulsion.

V. Tobacco

The Kellogg School District recognizes that the use of tobacco, including smokeless tobacco, is a potential health hazard and is addictive in nature. The use or possession of tobacco by a student involved in co-curricular activities will not be tolerated. Participants who violate this regulation may be referred to law enforcement and will be subject to the following action:

First Violation – Student will be counseled on the hazards of tobacco to his/her health and will be restricted from participation in the activity for no less than 25% of the regular season, performance, competition, or event. The student will be required to research and write a one-page typed essay on the effects of tobacco. This paper must be in proper essay format and approved by the Activities Director and/or coach.

Second Violation – Suspension for the remainder of that extra-curricular activity season.

Third Violation – Suspension from participation in all co-curricular programs within the Kellogg School District for the remainder of that activity and the next two seasons.

Fourth Violation – Suspension from participation in all co-curricular programs within the Kellogg School District for the remainder of his/her school career.

VI. COMMISSION OF A CONTROLLED SUBSTANCE VIOLATION

- A. A participant shall not use, consume, possess, transmit, or sell any controlled substance.
- B. A participant shall not be present at a party or other gathering where one or more individuals are illegally using controlled substances.
- C. A participant, within the constraints of safety, shall not knowingly drive or remain in a vehicle where controlled substances are possessed or being used by one or more minors.

VII. PENALTIES

A. First Violation:

- 1. The participant in grades 7-12 shall be suspended for 50% of the regular season from participating in any game, contest, competition, or event. (i.e. Varsity Basketball season consists of 20 regular season games. A 50% suspension would therefore consist of 10 games.)
- 2. In the event that a student self-reports the violation, the suspension will be reduced to 33% of the season. (i.e. Varsity Basketball season consists of 20 games. 33% therefore would be equal to 6.67 games. The length of the suspension would equal 7 games.)

3. If a citation related to controlled substances is issued to a student, that student must disclose the citation to a school administrator on the next school day or no reduction for self-reporting will be considered.
4. The student will be required to research and write a one-page typed essay on the **effects of the controlled substance**. This paper must be in proper essay format and approved by the Activities Director before verbally presenting this to the student's current team and/or next sporting team.
5. When the full penalty cannot be imposed, the remaining portion of the suspension will be carried over and served during the next activity participated in by the student.
6. A participant must conclude the season with any activity that is used to finish a penalty from a previous season. Failure to complete the activity will result in the penalty being carried over to the next activity participated in by the student.
7. **When a student commits a violation of the Athletic Code during the school year during a time when he/she is not involved in any activity covered by this Code the student shall be suspended for 33% of the next season they participate in (i.e. Varsity Basketball season consists of 20 games. 33% therefore would be equal to 6.67 games. The length of the suspension would equal 7 games.). A second offense when not involved in an activity will result in being suspended for 50% of the next season the student participates in. The suspension may be reduced for a first offense to 25% of the season for self reporting.**
8. When a student commits a violation of the Athletic Code **during the non-school year**, during a period of time when he/she is not involved in any activity covered by this Code, the violation will be recorded but no punishment rendered. However, when the student subsequently becomes involved in an activity, the student will begin the activity with one violation on his/her record. The first violation that occurs while involved in an activity will then automatically be treated as a second violation. If a student commits two or more violations while not involved in an activity, or as a combination of out-of-season and in-season violations, the student will have two violations recorded on the record as he/she enters a new activity. A subsequent in-season violation will result in the offense being treated as a third violation.

B. Second Violation

1. A participant in grades 7-12 who commits a **second tobacco, alcohol and/or controlled substance** violation shall be suspended **from participating in any activity covered by the Athletic Code** for the next fifty (50) school days or the remainder of the season, whichever is longer.

2. For controlled substance violations, the student must also attend a controlled substance education program approved by the school district before he/she is eligible for reinstatement. The cost of the program will be the responsibility of the participant and/or his/her parents. Failure to complete the program will result in continued suspension from activities.

C. Third Violation

1. A participant in grades 7-12 who commits a third alcohol or drug violation shall be suspended from all participation in co-curricular activities for the rest of that season and the next two seasons.
2. In addition, for a third alcohol or drug violation, the participant must undergo a drug and alcohol assessment program approved by the school district, comply with the recommendations of the professional conducting the test assessment, and provide documentation of the assessment and compliance with the recommendations in order to be eligible for reinstatement at the end of the calendar year. The expenses of the assessment and any actions necessary to comply with the recommendations must be borne by the student and his/her parents. In the event of a hardship, the Kellogg School District may help offset expenses.

D. Fourth Violation

If a participant in grades 7-12 commits a fourth violation during his/her school career, or while under suspension from a second violation, he/she will be suspended from participation in activities for the remainder of his/her high school career, unless reinstated by the Board of Trustees.

Reinstatement – After Fourth Offense

A student who has successfully completed an approved treatment program and provides a written report from the treatment provider may apply to the Board of Trustees for reinstatement after a minimum ineligibility period of one calendar year. As a condition prior to reinstatement, the Board of Trustees may require an individualized plan, including but not limited to sanctions, community service, or other requirements.

VIII. DETERMINATION OF VIOLATIONS - STUDENT'S RIGHT TO DUE PROCESS

- A. When there is reasonable cause to believe that a student has violated this Code by committing any of the above acts, the principal and/or activities director will conduct an investigation.

- B. As a part of the investigation process, the student will receive notice of the allegation that he/she violated the Code, and will be given an informal hearing with the investigator. Parents/guardians and the head coach/advisor will be informed of this hearing.
- C. At the hearing, the reasons for possible suspension from activities will be stated, and the student will be given an opportunity to provide evidence.
- D. The investigator may determine if a violation of the Code has occurred from examination of the facts, information, and/or evidence from any source the investigator finds reasonably credible.

IX. APPEALS

- A. A student may appeal the determination that he/she has violated this Code and/or the penalty imposed by filing a written request with the principal within ten (10) days of the date the determination is made. The request for an appeal must clearly state the reasons why the review is being requested. The review will be an informal meeting of the student, parents/guardians if desired, and a panel consisting of the principal, activities director, and head coach/advisor. The panel will issue a written decision within five (5) school days of the date of the review.
- B. If the student's appeal to the panel is not successful, the student has the right to appeal to the Kellogg School District Board of Trustees by filing a written request with the Superintendent's office within ten (10) days of the date the determination is made. The request for an appeal must clearly state the reasons why the review is being requested. The Board of Trustees will issue a written decision within five (5) school days of the date of the review. The decision of the Board of Trustees is final.
- C. Students shall abide by all other terms of their suspension until a final determination is made regarding their appeal.

X. TRANSPORTATION

Participants are required to ride the bus to and from school activities. Following an activity, participants may be released to **parent/guardian only** with written authorization. If someone other than a parent/guardian is going to be checking a participant out from an event, a notarized note stating that needs to be received by the Kellogg High School Administration before that team leaves for their destination.

XI. CITIZENSHIP

All students associated with activities such as athletics, drama, music, band, speech, dance team, and managers are reminded that they represent Kellogg High School. All students involved in such activities must recognize that their conduct is either a positive or negative influence to their school and community, whether in school or outside school time. It is our philosophy that conduct detrimental to the school or community and if there is a lack of citizenship either in school or out, a student may forfeit the opportunity to represent Kellogg High School. Such disciplinary actions will be judged on an individual basis by the administration and coaches.

Student athletes who receive in-school suspension will be expected to dress down for all practices, yet will not be eligible to participate in a contest during the day serving in-school suspension.