

# NOTES TO KEY COMMUNICATORS FROM THE BOARD OF TRUSTEES

Friday May 14, 2010

## KEY COMMUNICATOR NOTES AVAILABLE ELECTRONICALLY

If you do not wish to receive this newsletter in the future or have an e-mail address that we can use, **this would help save the district postage and supplies.** Just send an email requesting the publication electronically to

[Cindy.Burkgart@ksd391.org](mailto:Cindy.Burkgart@ksd391.org) or call Cindy at 784-1348.

## JOB OPENINGS

### Certified Openings (2010-2011)

Elementary Music  
Elementary 4<sup>th</sup> grade – Pinehurst Elem.  
Spec Ed Director for 3 District Co-op  
Speech Language Pathologist

### Classified Openings

Part-Time Certified Physical Therapist  
Part-Time Occupational Therapist  
Part-Time Library Aide – Canyon Elem.  
Kitchen Cook (Summer School)  
Attendance Secretary – KHS (10-11)

### Coaching Openings (2010-2011)

Varsity Boys Basketball Coach – KHS  
Assistant JV Football Coach – KHS

## ENROLLMENT REPORT

School	Total This week
Canyon Elementary	64

Pinehurst Elementary	255
Sunnyside Elementary	253
Kellogg Middle School	318
Kellogg High School	392
KHS Dual Enrollment	17
Silver Valley Alt. High School	15
Pre-School	15
<b>TOTAL</b>	<b>1329</b>

Our enrollment was **up one** from the prior week.

We are **down 12** students from the same school day last year.

## WEB SITE CHANGES

We would like to thank Gwen Johnson for posting the updates on the district website. Be sure to check out the latest information at <http://www.ksd391.org/>

As new policies are approved by the board, they are updated within about two weeks on the District Policy Manual page.

The Financial Advisory Committee page <http://www.ksd391.org/budgetcomm.htm> has several updates such as athletic department questions and answers, and responses to additional questions as we have an opportunity to respond.

Be sure to check out updates on the Alumni pages regarding the All-Class Reunion and on the Community activities regarding the Silver Hoops information.

## **SCHOOL BOARD VACANCIES**

On May 12, 2010, the Board of Trustees of Kellogg Joint School District #391 declared vacancies in Zones 1 and 5. The resigning Trustee for Zone 1 is George Blickenstaff and for Zone 5 is Scott Gibbs.

Anyone residing in Zone 1 or 5 who is interested in serving as a Trustee may submit a letter of interest to the Clerk of the Board by June 1, 2010.

Terry Rinaldi  
Clerk of the Board  
Joint School District #391  
800 Bunker Avenue  
Kellogg ID 83837

The Board of Trustees will conduct interviews of the applicants. Selection and appointment of new Trustees should occur within 90 days.

The legal descriptions for trustee zones can be found on the district website at [http://www.ksd391.org/policy\\_manual/200/pol236.pdf](http://www.ksd391.org/policy_manual/200/pol236.pdf)

A map of trustee zones is available on the district website in [JPEG](#) or [PDF](#) format or at the district office at 800 Bunker Avenue in Kellogg.

## **HOW TO SUBMIT KEY COMMUNICATOR QUESTIONS**

Letter:  
Key Communicator Question  
Kellogg School District Superintendent  
800 Bunker Avenue  
Kellogg, ID 83837  
Be sure to sign the correspondence.

E-mail:  
Call the district at 784-1348 before e-mailing so we can give you the address and arrange to retrieve your mail from our filter.

## **CONGRATULATIONS TO THE TEACHER/EMPLOYEE OF THE YEAR**

At the May 12, 2010 Board Meeting, the board presented the awards for Teacher of the Year to the team of Lynn Maciosek and Marilyn Mangum and also to the Employee of the Year, Gwen Johnson.

During the next school year, a wall plaque will be on display at each award winner's home school and each award carries \$100 in the next paycheck (team awards split the \$100).

Other nominees for Employee of the Year were Carol Costa & Julie Hunt as a team, Francis Galloway and Chris Kraus. Another nominee for Teacher of the Year was Michelle Lewis.

We would like to thank these nominees and award winners for the high quality work that they perform on a daily basis. Congratulations to them for their accomplishments!

## **DISTRICT RETIREES**

The following individuals have given official notification of retirement:  
Pat Alf, Sheilagh Chambers, Sharon Kalmbach, Sue Fritz and Art Krulitz.

These individuals will be honored at the WSEA/KSD sponsored retirement banquet on May 28 at Noah's Restaurant at 5:30 pm. Tickets are now on sale for \$20.00 each and can be purchased at any school or the district office.

Retirement Banquet Co-chairs are Carol Costa and Stephanie Ivie.

## **REVIEW OF THE MAY 12 BOARD OF TRUSTEES MEETING**

**The review of the meeting is not the official school board minutes. The minutes are published later.**

- The regular meeting was held at the Kellogg School District Office.
  - Vice-Chairman Thad Samuelson called the meeting to order and led the group in the Pledge of Allegiance to the Flag.
  - Because of a late notice and recommendation from the district legal counsel, the board approved to amend the agenda and to add as item #23, "Discussion and Possible Action to Suspend All Policies in Conflict with the Declaration of Financial Emergency."
  - The board approved the minutes of the previous meetings.
  - The board received the Business Manager's report from Terry Rinaldi.
  - The auditing committee made a recommendation to pay bills for \$764,994.20 and the board approved payment. The bills included the purchase of two new buses.
  - The board presented certificates to those who were nominated for Employee of the Year. Nominees were Carol Costa and Julie Hunt as a team, Francis Galloway, and Chris Kraus .
  - The board presented a certificate to those who were nominated for Teacher of the Year. The nominee was Michelle Lewis. The board presented a plaque to the Employee of the Year –Gwen Johnson.
  - The board announced the Teacher of the year team of Marilyn Mangum and Lynn Maciosek. They will share the award.
  - The board received a report on Trustee Terms. The new state statutes provide for trustee terms to be four years instead of the previous three. Zones 1 and 2 will be up for re-election in 2013 and Zones 3,4, and 5 will be up for re-election in 2011. Future trustee elections will be held in odd number years only and run by the county. There are no trustee elections in 2010 or future even number years.
  - The board declared vacancies in Zones 1 and 5.
  - The board received the buildings and grounds report from Tim Etherton. The board approved to use forest funds and accept the low bid from United Crown Pump & Drilling for the Canyon Well Project.
  - The board received the curriculum, instruction and assessment report. The preliminary ISAT results look very good in reading. The board approved payment of stipends for peer assistants to new certified staff members.
  - The board received the technology report from Simon Miller. Mr. Miller praised Gwen Johnson for all her achievements in facilitating Skyward conversion and making many other difficult transitions much easier for everyone.
  - The board received the special education status report. The cooperative districts are planning for the extended school year programs.
  - The board approved to cooperatively purchase food service items with the other five northern counties.
  - The board received a report from Paul Currie on Pinehurst Elementary School Academic Achievement.
  - The board received a report from Tracy Ketchum on Sunnyside Elementary School Academic Achievement.
  - Because of decline in enrollment, decreased state funding and the resulting need to consolidate programs, the board approved to implement the Reduction in Force Policy No. 455.
  - The board approved to adopt the following policies and revisions: Policy No. 551 (School Wellness Policy); Policy No. 506 (School Attendance and Habitual Truancy); Policy No. 624 new (Middle School Credit System); and Policy No. 625 (Withholding Credit).
  - The board accepted the resignation for Pat Alf who has served the district for 22 years.
  - The board approved open enrollment requests according to the principals' recommendations.
- 
- Under Miscellaneous:
- The board received the Professional Technical Status report.
  - The board agreed to set May 18, 7:00 pm as a special meeting and budget workshop.
- According to Idaho Code 67-2345 Section 1(b) and (c) the board adjourned to executive session to discuss personnel issues and labor deliberations. The board returned from executive session and took the following actions:
- no action on a personnel item at this time.
  - approved providing non-renewal notices to two category 2 employees due to implementation of RIF based upon

severe shortage of funding from decreased state funding and enrollment decline.

- Approved to suspend indefinitely any and all policies adopted by the Board of Trustees and in effect that would otherwise conflict with the Declaration of Financial Emergency as authorized by the Idaho State Legislature, and adopted by the Board under Idaho Code 33-522, and to the extent applicable, Idaho Code 33-515.
- Meeting Adjourned

## QUESTIONS FROM KEY COMMUNICATORS

### QUESTION

What happens about the reduced programs?

### ANSWER

They will stay reduced unless the board finds any additional funding sources between now and when the programs/ activities must be scheduled.

The board will have a special budget workshop on Tuesday, May 18, 7:00 pm at the district office to further study any changes that may have occurred in planning for next year. The board will review and consider all the suggestions that have been given at the public input sessions and by letters and calls received since then. This will not be a public input meeting, nor will there be any unscheduled delegate time at this meeting since the board needs time now to discuss together and to make decisions.

The decisions of the board from the special workshop and meeting will be published on the web and newspaper.

### QUESTION

Can we transport students in private vehicles (car pool) to save money for activities?

### ANSWER

No, board policy and advice of our insurance carriers make private transportation in personal vehicles not an option due to high liability and safety concern issues.

## **Excerpt from Policy 724 “TRANSPORTATION OF STUDENTS IN PRIVATE VEHICLES...**

Under no circumstances will students be transported by the district to and from school or district sponsored extracurricular activities in a private vehicle, which is not intended and used for commercial transportation.”

## CALENDAR OF EVENTS (for more information, <http://www.ksd391.org>)

Special Board Meeting and Budget Workshop @ district office conference room (No public input time )	Tuesday, May 18 7:00 PM
District Retirement Dinner @ Noah's Restaurant	Friday, May 28, 5:30 PM
Graduation @ KHS	Saturday May 29, 2:00 PM
Memorial Day Holiday	Monday, May 31
Regular Board Meeting @ District Office Conference Room	Wednesday June 9 7:00 PM

## VISION STATEMENT

The vision for the future of Joint School District 391 is to be a district of exemplary quality by providing strong leadership, the motivation to succeed, the tools needed for success, and a safe and healthy environment for our students.

## MISSION STATEMENT

The mission of the Kellogg School District in a partnership of students, parents, educators, and community members is to ensure a safe, nurturing environment where people are challenged to achieve:

- Individual responsibility
- Academic excellence
- Personal success, and
- Life-long learning

## 2009-2010 THEME



**Physically & Mentally Present**